



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Committee of the Whole  
Tuesday, September 21, 2021 ♦ 7:00 pm  
Boardroom/Microsoft Teams**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice Chair Luciani.  
Chair Petrella welcomed Aidan O'Brien as the 2021-22 Student Trustee.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Dan Dignard  
Seconded by: Cliff Casey  
THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 21, 2021 meeting.  
**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – June 15, 2021**

Moved by: Cliff Casey  
Seconded by: Carol Luciani  
THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 15, 2021 meeting.  
**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**



**4. Consent Agenda**

**4.1 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – June 9, 2021**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of June 9, 2021.

**Carried**

**4.2 Unapproved Minutes from the Accommodations Committee Meeting – July 16, 2021**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Accommodations Committee Meeting of July 16, 2021.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Policy Committee – September 9, 2021**

Trustee Dignard, Chair of the Policy Committee, reviewed the business of the September 9, 2021 Policy Committee meeting and brought forward the following recommendations:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Distribution of Materials Policy 400.08.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Information and Communications Technology Use Policy 600.02.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Records and Information Management Policy 400.13.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of September 9, 2021.

**Carried**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee of September 9, 2021.

**Carried**



## **5.2 Summary of 2020-21 Reports to Board**

Director McDonald presented a summary of the reports and presentations made to Board during the 2020-21 school year.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the 2020-21 Reports to Board Summary to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

## **5.3 Summer Programs Update**

Superintendent Temple provided an overview of the Camp Blast program. The program supports students in Grade 1-5 with their literacy and numeracy skills. The camp ran July 5-July 23. A summary of the opportunities available in the program was provided including daily physical activity, Religion and Family Life lessons and community partner activities. Learning profiles were created for each student and shared with parents and teachers.

An outline of summer school programs was shared. All courses were delivered virtually with approximately 1,400 students between grades 7 to 12, enrolled. Credit recovery opportunities were also offered at each grade level with 76 students enrolled in this program and approximately 135 students participated in Reach Ahead programming. Students accomplished a 96.3% student achievement rate.

The Focus on Youth education program was also offered. This program is designed to target low socio-economic, at-risk youth, in grades 9 to 12. Students had the opportunity to demonstrate attainment of academic and social developmental skills, while simultaneously earning one secondary school credit.

Superintendent De Rubeis provided a summary of dual credit opportunities offered through the summer. Credits were earned in programs such as Small Engine Maintenance, Make-up Artistry, Intro to Construction, Exploring Residential Electrical Wiring, Residential Plumbing Basics, Hair Cutting & Styling.

Superintendent Greco shared an outline of special education including the After School Skills Development program and Summer Transition Support program. It was noted that student support services were offered throughout the summer such as daily support from social workers and child and youth workers, caregiver workshops and the summer support phone line.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Summer Programs Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



#### **5.4 Return to School Supports Update**

Superintendent Temple presented an update on curriculum supports. Staff received resources and supports to assess where students are at, in their learning across curriculum areas. This included our board vision for Knowing Your Learner using the Essential Practices from our Board Improvement Plan. Staff also participated in the PD Day, September 2, 2021, which emphasized creating a welcoming, positive, hope filled return to school. Math support was also offered for the first 20 days of math with a focus on getting to know the learner.

Superintendent Greco highlighted mental health supports. Staff were provided a reflection tool developed by School Mental Health Ontario. The tool is designed to prompt thinking about building a mentally healthy class community, spark ideas for actions that enhance conditions for learning, and to provide possible strategies to support student mental health and well-being.

A summary of the re-engagement strategy was shared. The goal of strategy is to support students who continue to remain disengaged. It was noted that student contact may include participating in socially distanced home visits, phone or virtue check ins, and other electronic communication.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Return to School Supports Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

#### **5.5 Contract Awards (Q4 2021)**

Superintendent Keys shared a summary of contracts awarded by the Board from March 1, 2021 to August 31, 2021.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Contract Awards (Q4) Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

### **6. Information and Correspondence**

#### **6.1 Start-up Enrolment and School Organizations Update**

Superintendent Keys provided a summary of current enrolment. There are over 200 additional students in the system with most registrations being in kindergarten. Reviewed projections for the year. Secondary schools are seeing approximately 50 additional students. Teachers have been due to the increase in enrolment. Superintendent De Rubeis noted the board is in compliance with no more than 29 students in a class. Trustee Casey discussed the French Immersion enrolment and cap of class sizes.



**6.2 COVID Update - Nil**

**7. Trustee Inquiries**

Trustee Casey requested an update on Masses in schools. Director McDonald noted that Hamilton Diocese has indicated that they would not be permitting priests to conduct Mass in-person or virtually. Superintendent Temple noted that faith formation has been provided in schools over announcements, liturgies have been held in the schools and spiritual tours conducted through chaplaincy leaders.

**8. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**11. Closing Prayer**

The closing prayer was led by Chair Petrella.

**12. Adjournment**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the September 21, 2021 meeting.

**Carried**